

WASTE COMMISSION OF SCOTT COUNTY
COMMISSION MEETING

Scott Area Recycling Center
5640 Carey Avenue
Davenport, IA. 52807

August 12, 2019

Members Present: Frank Klipsch (Davenport), Robert Gallagher (Bettendorf), Ken Beck (Scott County), Rick Dunn (Davenport), Marty O'Boyle (Eldridge)

Frank Klipsch called the meeting to order at 4:30 p.m. at the Scott Area Recycling Center.

Marty O'Boyle moved to approve the minutes of June 10, 2019 meeting. Robert Gallagher seconded. Motion carried unanimously.

Ken Beck moved to approve the treasurer's report and the revenue/expenditure journal and summary. O'Boyle seconded. Motion carried unanimously.

Klipsch asked for approval of invoices and opened it up for questions. Morris stated they have added additional information on the invoice summary but would be open to any questions. There were no questions. Ken Beck moved to approve the invoices. Gallagher seconded. Motion carried unanimously.

Morris presented the operations report including facility reports. Morris shared the landfill has 200,000 cubic yards of constructive landfill space. Morris stated the next meeting will include a presentation on cell construction by Brian Seals, Landfill Operations Manager. Construction on a new cell will begin in 2020. Morris shared the landfill tonnage was up due to flood debris. Morris stated that established flood accounts were set up for each community and invoiced but no payment is requested until FEMA is done with their settlements. Morris stated if there is a remaining balance it will be brought back to the Commission. O'Boyle asked if the available capacity will be enough before the new cell is constructed. Morris stated the compaction rates and monitoring remain on target and Brian Seals shared that they are comfortable with their fill sequence plan, construction plan and operations plan to be on target for summer 2020. Discussion followed. Morris reported that the HHM facility and VSQG customers had a slight decline but steady. Morris shared single stream recycling material has continued to grow taking in a little over 30,000 tons last year. Morris shared commodity prices have not improved but heard industry wide that prices should start to slightly improve due to opening of US facilities. Klipsch asked if weather is a factor in the recycling trends. Morris stated that weather is a factor and a slight decline was visible in extreme cold temperatures in February and again in July with the extremely warm temperatures. Klipsch asked if drop off recycling locations were affected by flooding. Morris stated the centennial drop off was closed due to high flood waters but all other drop off locations were available. Morris shared that the drop off at West Lake Park and Scott County Park are heavily utilized. O'Boyle asked if the recycling facility sorts out the deposit cans for redemption. Morris went into detail on how the systems sorts aluminum. Morris stated due to time constraints and process they are not able to pull out cans or bottles in the process for redemption. Further discussion on the Iowa Bottle Bill followed. Morris reported the E-Waste Facility is showing a decline due to light weighting of electronics. Morris shared the facility is measured by weight and not by item and electronics are now lighter in nature. Morris reported that the Reuse sales have increased which provides revenue to offset losses in electronic recycling. Morris shared the Xstream Cleanup Flood Cleanup was a tremendous success for removal of flood debris. Morris shared that the Commission has been a part of "Party in the Park" with

the City of Davenport and has enjoyed the events and ability to answer questions from residents. Morris shared that we are gearing up next to plan events for the 50th anniversary celebration of Earth Day.

Klipsch moved for the Consideration of Resolution 2020-01 to Approve Banking Transactional Authority. Morris stated that the bank has requested to know the names of individuals with authority and have requested a new resolution be on file. Klipsch asked if there are any by-laws or authority for two individuals to have authority to open and move accounts. Morris shared that any change in banks and accounts are brought directly to the Commission for approval, this request is only for transactional authority with our current banking provider and authority to add or remove credit cards accounts. Morris shared safeguards are in place to open and closed credit cards and all banking transactions require two signatures. Gallagher inquired about the safeguards in place for the use of credit cards. Morris stated there are limits on all credit cards and Bobbi Draheim, Administrative Service Coordinator added that employees that are issued a credit card are required to sign and agree to utilize the card according to our policy, required to keep original receipts and submit with purchases, and all credit card purchases are enclosed in each Commission packet to review and approve. Klipsch asked who does the balancing of the check book. Morris responded by providing information on the procedures and individuals in place for reconciling and auditing on a monthly basis. Discussion followed. Morris will follow up with financial committee and will discuss practices and look for suggestion to enhance procedures. Gallagher moved to approve the consideration of resolution for Kathy Morris and Bobbi Draheim to be granted transaction account authority and approval of Resolution 2020-01. O'Boyle seconded. Motion carried unanimously.

The next meeting is scheduled for October 14th, 2019 at 4:30 pm at the Scott Area Recycling Center. There was no public comment.

Klipsch ask for a motion to enter Closed Session to discuss strategy with counsel in matters that are presently in litigation or litigation is imminent per Iowa Code, Chapter 21.5 c. Gallagher moved to recess and enter closed executive session at 4:55 pm. O'Boyle seconded. Motion carried unanimously.

O'Boyle moved to returned from closed session at 5:18 p.m. Gallagher seconded. Motion carried unanimously. Roll call: Frank Klipsch (Davenport), Ken Beck (Scott County), Robert Gallagher (Bettendorf), Marty O'Boyle (Eldridge), Rick Dunn (Davenport). Gallagher moved to direct staff as had been discussed in closed executive session. O'Boyle seconded. Motion carried unanimously.

There was no other business. Beck moved to adjourn. Gallagher seconded. Motion carried unanimously.