

WASTE COMMISSION OF SCOTT COUNTY  
COMMISSION MEETING

Scott Area Recycling Center  
5640 Carey Avenue  
Davenport, IA. 52807

December 10, 2018

Members Present: Ken Beck (Scott County), Robert Gallagher (Bettendorf), Frank Klipsch (Davenport), Marty O'Boyle (Eldridge), Rick Dunn (Davenport)

Frank Klipsch called the meeting to order at 4:30 p.m. at the Scott Area Recycling Center. O'Boyle moved to approve the minutes of the August 13<sup>th</sup>, 2018 meeting. Beck seconded. Motion carried unanimously.

Chair Klipsch asked for acceptance of Treasurer's Report, Revenue/Expenditure Journal and Summary. Kathy Morris opened it up to answer any questions. Beck asked why year to date expenditures were over budget at the Scott Area Recycling Center. Morris responded that the recycling center has seen a significant increase in tonnage material that is far more than projected during budget planning. Morris stated the budget is not reflective of this increase and out of date due to the significant increase in tonnage being processed. Morris shared an amended budget could be provided at the next meeting in February if requested. Morris also reported that the recycling revenue is maintaining even with the declining markets. Gallagher and all shared an amended budget would be helpful to view. Discussion followed. Beck asked for details on the Building/Maintenance budget. Bryce Stalcup and Brian Seals reported on some unexpected maintenance repair and replacement costs that occurred with water heaters, air conditioners and heaters at all facilities. Discussion followed and for next fiscal year building maintenance will be address in the budget. Beck moved to approve the Treasurer's Report. Gallagher seconded. Motion carried unanimously.

Chair Klipsch asked for approval of invoices and opened it up for questions. O'Boyle inquired about Public Education invoices. Morris reported on campaigns that have occurred and on the ReCollect system. Morris further explained that ReCollect created an educational recycling game and provides residents with collections dates, reminders and information on how and where to dispose specific materials. O'Boyle asked about contract labor. Morris reported that contract labor has been used since the recycling facility opened and reported that the optical will eliminate the need for contract labor. O'Boyle asked about recycling/disposal cost. Morris, Seals and Stalcup reported that recycling and disposal cost covers tire recycling, shingle grinding, recycling, ewaste recycling storage and hazardous waste such as; fluorescent tube disposal, oil and antifreeze, leaded glass, and sharps containers. O'Boyle requested information on why four sources are used for fuel purchase. Stalcup and Seals reported that different types of fuels are used at each facility. O'Boyle requested information on the YMCA fees. Morris reported that is it for an employee wellness program that is offered to Commission employees. Beck moved to approve the invoices. O'Boyle seconded. Motion carried unanimously.

Klipsch moved to consideration of FY2018 Financial Audit. Randy Linn from Huckfeldt and Smith presented that they completed the field work and staff was extremely helpful. Linn stated no management level of recommendations and no findings were reported. O'Boyle asked about Landfill revenue. Morris reported that the Landfill subsidizes some recycling and household hazardous material services to reduce the material and toxicity going into the landfill. Discussion followed. Gallagher moved to accept the FY2018 Financial Audit Report. Beck seconded. Motion carried unanimously.

Morris presented the operations report including facility reports. Morris reported that Landfill will begin building a new cell in construction season of 2020. Morris reported that the recycling facility continues to grow in tonnage and market revenue has slightly increased. Morris reported the HHM facility continues to serve more customers and the Electronic Demanufacturing Facility has increased with number of items coming in but has a decline in tons due to light weighting of electronics. Morris reported that the Reuse program continues to strive and grow sales. Morris shared optical install time-lapse video and recycling facility baler malfunction video. Stalcup provided explanation of install during the video and explained baler malfunction. Stalcup shared the baler is the lifeline of the facility and showed how the Waste Commission staff worked together in a quick time frame to maintain operations. Morris and Stalcup praised the Waste Commission staff members for their quick improvisation and hard work during this challenging time. Morris shared the baler will continue to be reviewed and an extended warranty will be requested. Further discussion occurred on how the baler was fixed, tested and monitored. Morris reported on Public Ed updates sharing 2019 calendars for all Davenport and Bettendorf residents will be mailed shortly. Morris shared the Landfill closure project is complete with Dunn Construction and they will be back in the spring to finish hauling the remaining dirt to stockpile areas in preparation for cell construction.

Klipsch moved for the consideration of Landfill Gas Collection and Control System recommendation. Brian Seals reported on the gas collection system at the Scott Area Landfill and further explained the current system and how they would install vertical gas wells to connect to the existing collection system. Further discussion occurred on the system and how the gas was currently being used. Seals and Morris shared history and partnership with Linwood Mining and Material with the gas system. O'Boyle moved to accept the Gas Collection System Expansion Recommendation. Beck approved. Motion carried unanimously.

Klipsch moved for the Consideration of Hard Drive Wiping System Upgrade Recommendation. Omar Ahmad provided information on the Commission's R2 Certification and history behind the current system that is used by the Reuse Program. Ahmad provided the vendors that were researched by price, system capacity, licensing costs, support costs, hardware evaluation, software configurability and usability. Ahmad reported that Extreme Protocol Solutions (EPS) was recommended by the selection committee based on durability for the amount of usage it would be used for, no license fee, transparent support costs which includes software upgrades as technology evolves, and the benefit that the system integrates directly with other current reuse programs. Discussion followed. O'Boyle moved to accept the Hard Drive Wiping System Upgrade Recommendation. Beck approved. Motion carried unanimously.

The next meeting is scheduled for February 11, 2019 at 4:30 pm at the Scott Area Recycling Center.

There was no other business or public comment. Beck moved to adjourn. Dunn seconded. Motion carried unanimously.